

Beta Phi Mu - Beta Delta Chapter
Minutes of the Board Meeting held November 18, 2015
6:30 p.m., Baldy Hall, University at Buffalo North Campus

Present: Jim Tammaro, Amy Miller, Carolyn Klotzbach, Kelly Sallander, Chris Conrad, Esther Jackson

Absent: Brenda White

The meeting was called to order by president Jim Tammaro (JT) at 6:35 p.m.

MOTION:Chris Conrad (CC) motioned and Kelly Sallander (KS) seconded to approve this meetings' agenda. Motion carried unanimously.

MOTION: Esther Jackson (EJ) motioned and Carolyn Klotzbach (CK) seconded to approve minutes from last meeting. Motion carried unanimously.

PRESIDENT'S REPORT (JT)

- We had a good reception on Oct. 7
- We are supporting the Department's Bobinski lecture by volunteering

TREASURER'S REPORT (presented by JT for Brenda White (BW))

- There are 19 new inductees for this fall. They will be sent an invite and inducted in the Spring.
- JT to send info on inductee count of local versus non-local
- Bylaws have been approved

Website Report (EJ)

- Bylaws are on the website - EJ took the draft, removed the comments and added as both a download and directly on the site.
- Detailed treasurer's report will be removed from minutes before going on the website.
- Any more text under Support Our Chapter?
- EJ is waiting on the list of active versus "historic" members - pdf vs. directly on the site.
 - It was proposed by CC that we use "inducted" and "current/active" for membership lists. All members present agreed.
 - *EJ will focus on inducted pdf first and bring up Old Business of posting active members.*

Software Report (CK)

- CK had presented information to BW
- Decision was made to use QuickBooks
- *BW to report on software use at next meeting*

Old Business

- BPM logo apparel
 - Cafepress shop set up but we need to know what items and what logo we will use
 - It costs nothing to set up and run and if we are a nonprofit, we get 20% of the cost of the item for our Chapter.
 - Cafe press account hooked up to paypal
- *Classification of Chapter to be put on as discussion item for next meeting*

Plans for annual meeting - April 2016

- Monday, April 11, 2016 was proposed as the date
- Times: 5 p.m. - bar, 6 p.m. - dinner, 7 p.m. - induction
- Place: there are concerns about meeting minimum attendance requirements for venues
- KS proposed we have a reception rather than a dinner
- CK recommended a cost analysis
- It was agreed that \$40 was too much to charge but could do \$30-35
- OPTION #1: 3 Pillars classic 2 entrees would be \$35 (could chapter cover \$5 + room fee?)
- OPTION #2: Have just refreshments and induction -- > this would need to be at a later time (7 p.m.?)
- It was proposed we investigate sponsorships (i.e. LIS GSA)
- *JT, BW and AM will pull together cost analysis for both and send electronic ballot to board by 12/15/15*

New Business

- No new business

Next Board meeting - one month before annual meeting.

Wednesday, March 16, 2016 @ 7 p.m.

MOTION: KS moved to adjourn. AM seconded. Motion carried unanimously.

Meeting adjourned.