

Beta Phi Mu - Beta Delta Chapter
Minutes of the Board Meeting held October 13, 2016
7:30 p.m., Baldy Hall, University at Buffalo North Campus

Present: Jim Tammaro, Amy Miller, Carolyn Klotzbach, Kelly Sallander
Absent: Esther Jackson, Chris Conrad, Brenda White

The meeting was called to order by president Jim Tammaro (JT) at 7:31 p.m.

MOTION: Kelly Sallander (KS) motioned to accept agenda. Amy Miller (AM) seconded.
Motion carried unanimously.

Proposed minute changes: Correct date of next meeting from 10/12 to 10/13

MOTION: AM motioned and KS seconded to approve minutes, with proposed changes.
Motion carried unanimously.

PRESIDENT'S REPORT (JT)

- A. Long-range planning meeting early next year. February was proposed.
- B. Current board will serve one year term.

TREASURER'S REPORT (BW)

- A. Membership: We have sent invitations for 20 possible inductees for 2016. We also have a grad who was invited in the 1990s who is going to join now. (We can do this as per National).
- B. Since our membership year runs Jan.-Dec., BW will begin sending our notices for renewal in mid November.
- C. The tax exempt process is coming along. BW also needed to change the fiscal year information since we moved from a May-April FY to a Jan-Dec FY.
- D. According to Esther Jackson (EJ), we had good turnout for the election. All nominees won their seats.
 - a. President: Jim Tammaro
 - b. Vice President: Amy Miller
 - c. Treasurer/Secretary: Brenda White
 - d. Board Member: Sara Brown
 - e. Board Member: Chris Conrad
 - f. Board Member: Carolyn Klotzbach
 - g. Board Member: Kelly Sallander
- E. All set for the annual meeting next week. So far 2 members confirmed to attend in person and 1 person online.

MOTION: Carolyn Klotzbach (CK) motioned to amend bylaws according to Brenda White's (BW) changes. KS seconded. Motion carried unanimously.

Website Report (EJ)

- A. Esther Jackson (EJ) will not be serving on the BPM board for the 2016/2017 year but has agreed to remain on as webmaster

Old Business

- A. Board Elections
 - a. Congratulations to all new and re-elected board members
 - b. Sara Brown will be joining our board and should be contacted by JT if not already.
- B. Annual meeting
 - a. Count so far is 2 in person and 1 remotely
 - b. JT will draft the agenda and send to board for comments
 - c. BW to give LIS report; JT to give president's report
 - d. Handouts include minutes from last annual meeting and contacts for the board members
 - e. CK to take minutes at Annual and set up Skype with JT's login
 - f. Chapter will provide cheese, veggie tray and fruit from Wegmans, along with pop and water. KS will pick up and give receipts to BW for reimbursement
- C. Treasurer
 - a. We need to confirm if BW will remain treasurer

**Next Board meeting will be Thurs., Feb. 9th OR 16th at 6:30 p.m. EST in Baldy 553
This will be the long-range planning meeting!**

MOTION: KS moved to adjourn. AM seconded. Motion carried unanimously. Meeting adjourned at 7:54 p.m.